

# Function and wedding terms and conditions

- No provisional/verbal bookings will be guaranteed unless receipt of **50% deposit** is received. The deposit is required no later than 7 days before the date of the reservation, should the fee not be received the venue will automatically become available for alternative bookings.
- A 10% service charge will be charged to the total food and beverage bill.
- **The rest of the function's outstanding balance must be settled on the day of the function**, we have card facilities. Payments can therefore be made by credit card or debit card, EFT, direct deposit or cash.
- Ke-Monate does not accept cheque payments.
- 14% VAT is included in your bill.
- Final amount of guests to be confirmed **7 days** prior to your function.
- Any loss or damage to the property and personnel of Ke-Monate, or any hired goods will be charged in full to for the clients account.
- There is a cash bar available for drinks that are not for the hosts account.
- We are a fully licensed restaurant; therefore we do not permit any alcohol to be brought in without prior arrangements.
- Belongings that are left behind, will be kept for 48 hours, however we cannot be held responsible for losses.
- **We cannot be held responsible for City of Cape Town power failures**; if possible a menu alteration will be made.
- Ke-Monate is a non-smoking restaurant.
- Ke-Monate has the right of admission reserved to remove any unwanted, bad behavioural individuals, from the property if needed.
- Any requests or changes to your function or conference may be done from Monday – Friday 9:00 – 17:00
- Ke-Monate will be closed for trading on Mondays, unless special arrangements have been made.
- **Please note that prices are subject to change.**

## Bar facility

- Ke-Monate has a range of local wines available for your enjoyment. Please confirm your selection of wine to ensure availability.
- Corkage will apply for any beverages not supplied by Ke-Monate.
- We are a fully licensed restaurant; therefore we do not permit any alcohol to be brought on to our premises without prior arrangements. Any consumption of such liquor will not be tolerated on our premises. Our bar closes at 23:00.

## Venue Hire

Venue	Times	Capacity	Weekdays Tues - Thurs	Weekends and Public holidays
Covered patio – Breakfast	09:00 – 12:00	60 pax	R750.00	R1500.00
Covered patio – Lunch	13:00 – 17:00	60 pax	R750.00	R1500.00
Covered patio – Dinner	18:30 – 00:00	60 pax	R750.00	R1500.00
Covered patio – Cocktail Setup	Lunch or Dinner	50 pax	R500.00	R1000.00
Main restaurant + Side patio	17:00 – 00:00	100 pax	R10 000.00	R15 000.00
Conference room	5 hours	40 pax	R500.00	R700.00

## Wedding Package - Venue Fee - R5000.00

Includes:

Extra Time for Set-up

Use of Covered Patio, Lower or Top garden, Conference Room and Patio.

Extra Tables

Chairs and White Chair Covers for Ceremony

Floor Length White Table cloths for Reception

### **The venue fee includes the following:**

Tables, chairs, cutlery, crockery, glassware, setting up and cleaning afterwards.

**Groups of 40 guests and more will be charged an equipment and delivery fee, regardless of exclusivity conditions.**

### **The venue fee excludes:**

Catering, beverages, flowers and other décor, draping, chair covers, table cloths

### Function Times:

Your venue will be available as follows: (unless otherwise arranged)

- Morning functions: 09:00 -12:00

- Luncheons: 13:00 -17:00

- Evening functions: 18:00 -00:00

Please note that all décor and extra set-up must be cleared before the allocated time frame ends.

### Catering and Waitrons

- **Ke-Monate** has its own catering staff and kitchen facilities. All catering options and menus must be discussed and confirmed 14 days prior to your function.

- Cakeage (R150.00) may apply

### Décor & Flowers

- Draping and flowers for the function are not included in the venue package.

### Music, Photographer and Live Entertainment

- Ke-Monate must be involved with the arrangements of any DJ, band or live entertainment.

We can recommend live entertainment for your convenience. DJ, band or live entertainment needed for your function, will be for your own account.

- Due to strict local regulations, Ke-Monate management will determine the volume of the DJ, band or live entertainment. All music must stop at 23:30.

- Side patio doors must remain closed at all times in the event of live entertainment/DJ.

- Speakers/DJ Box must face in the direction of the restaurant to deflect noise.

- cables, extensions and tape must be supplied by the client and taped down to avoid accidents.

